



Tax Certification Form for Entity Customers

- Tax Information Update

How to complete the form

1 Please use a **BLACK** pen

2 Mark boxes like this ☐ **—**
If you make a mistake, do this ☐ and mark the correct box

3 Please use **BLOCK CAPITAL**
LETTERS and leave one space between each word

Entity Name:
Account Number: Sort Code:

Please enter your business address (Please note that this may be different to your correspondence address)

Address Line 1:
Address Line 2:
Address Line 3:
Address Line 4:

Tax reporting

Customer Information Notice

Under UK tax law we need you to confirm some details for us.

We have to identify and in certain cases report to HMRC the details of accounts held by customers and in certain circumstances their controlling persons if they are US Persons and/or tax resident outside the UK. We use the information collected from customers to determine whether or not the customer and where relevant their controlling persons should be included in the report to HMRC.

The details that may be shared with HMRC in relation to the entity and where relevant its controlling persons include: name, address, tax status, tax residence, tax identification number, date of birth/place of birth (where relevant), role of the controlling persons, account number, account balance at year end and interest paid or credited to the account during the calendar year. HMRC may share this information of each account held by the entity with other tax authorities. The legislation under which we request and share this information is the Foreign Account Tax Compliance Act (FATCA) and the Common Reporting Standard (CRS), as incorporated into UK law.

Please complete all sections of this form. If we do not get the information, we may not be able to update the tax details of the entity and/or its controlling persons.

We cannot provide tax advice, however you can get more information from your tax advisor or on the Automatic Exchange of Information portal on the HMRC website.

If there is a change in the entity's tax status and/or where relevant the information provided in relation to its controlling persons, please let us know.

Please remember to sign the last page of this form

US Foreign Account Tax Compliance Act (FATCA)*

Sections marked with an * are mandatory and must be completed in full

Indicate Entity Type

When providing answers to the questions below refer to the online Entity Classification Guide for definitions of each entity type (FATCA section). This guide is available at <https://aibni.co.uk/help-and-guidance/important-information/FATCA>

All Entities must complete question 1 and follow the instructions thereafter.

1. Is your entity a US Person (under FATCA - see page 2 of our guide)?

- ☐ a Specified US Person — You must provide a US TIN (Tax Identification Number) and go to Section B.

US TIN

- ☐ b Other US Person — If you have selected (b) go to Section B.
- ☐ c None of the above — Select **one** of the entity types in questions 2 or 3 below.

2. Is your entity a Non-Financial Foreign Entity (NFFE) (under FATCA - see page 4 of our guide)? – Note that ‘foreign’ here refers to non-US.

Yes – If so, is it an Active NFFE or a Passive NFFE?

- ☐ a Active NFFE — If you have selected (a) go to Section B.
- ☐ b Passive NFFE — If you have selected (b) go to Section B and complete the certification details of the controlling persons.

No – If no, then select one of the entity types in question 3 below.

3. Is your entity a Financial Institution (under FATCA - see page 3 of our guide)?

Select the applicable option below and go to Section B.

- ☐ a Certified Deemed Compliant Financial Institution
- ☐ b Registered Deemed Compliant Financial Institution
- ☐ c Partner Jurisdiction Financial Institution (including UK Financial Institution)
- ☐ d Participating Financial Institution
- If you have selected (b), (c) or (d) you must provide a GIIN (Global Intermediary Identification Number).

GIIN

- ☐ e Exempt Beneficial Owner
(Examples: UK Governmental Organisations, the Central Bank of England, the UK offices of certain International Organisations and certain retirement / pension funds)
- ☐ f Non-Participating Financial Institution
(This is a Financial Institution which is considered non-compliant with FATCA)

Common Reporting Standard (CRS)*

Sections marked with an * are mandatory and must be completed in full

Country of Tax Residence:

If your entity is not tax resident in any jurisdiction (for example, because it is fiscally transparent), please provide its place of effective management or country in which its principal office is located. Please refer to the Automatic Exchange of Information portal on the HMRC website for more information on tax residence.

Tax Identification Number (TIN):

A TIN for the entity must be provided unless the entity is tax resident in the UK or a country that does not provide a TIN.

Indicate Entity Type

When providing answers to the questions below refer to the online Entity Classification Guide for definitions of each entity type. This guide is available at <https://aibni.co.uk/help-and-guidance/important-information/FATCA>. The information provided in this section is for CRS and this classification may differ from the entity's FATCA classification in Section A.

All entities must select **one** of the options listed in questions 1 or 2 below.

1. Is your entity a Non-Financial Entity (NFE) (under CRS - see pages 6 & 7 of our guide)?

Yes – If so select the applicable option below

- ☐ **a** Active NFE other than the types listed in 1(b) below.
- ☐ **b** Active NFE of the types listed below:
- Governmental Entity
 - International Organisation
 - Central Bank
 - A corporation, the stock of which is regularly traded on one or more established securities markets or any corporation that is a Related Entity of such corporation.
- ☐ **c** Passive NFE — If this option is selected, please complete the certification details of the controlling persons.

No – If no, then select one of the entity types in question 2 below.

2. Is your entity a Financial Institution (under CRS - see page 6 of our guide)?

If yes select the applicable option below.

If the entity is an Investment Entity 2(b), please complete the certification details of the controlling persons.

- ☐ **a** Financial Institution – Depository Institution, Custodial Institution, Specified Insurance Company or Investment Entity other than that described in 2(b) below.
- ☐ **b** Investment Entity that meets the following conditions:
- Not resident in a Participating Jurisdiction; and
 - Gross income is primarily attributable to investing, reinvesting, or trading in Financial Assets; and
 - Managed by another Financial Institution as described in 2(a) above.

Definitions of Controlling Persons by Legal Entity

Company

Any individuals who ultimately own or control 25% or more of the shares or voting rights in the company or otherwise exercise control over the management of the company.

In circumstances where no individual owns or controls 25% or more of the shares or voting rights in the Company or otherwise exercises control over the management of the Company, then details of the two individuals who hold the greatest percentage of shares or voting rights in the Company or otherwise exercise control must be provided. For example, if 5 shareholders own or control equal shares (20%) of a Company then the details for any 2 individuals must be provided to the Bank.

Incorporated Society

Any individual who ultimately own or control 25% or more of the shares or voting rights in the incorporated society or otherwise exercise control over the management of the incorporated society.

In circumstances where no individual(s) ultimately own or control 25% or more of the shares or voting rights in the incorporated society or otherwise exercises control over the management of the incorporated society, details for the 2 individuals who hold the greatest percentage of shares or voting rights in the incorporated society or otherwise exercise control must be provided. For example, if 5 shareholders own or control equal shares (20%) of an Incorporated Society then the details for any 2 individuals must be provided to the Bank.

Partnership / Limited Partnership

Any individuals who ultimately own or control a 25% or more share of the capital, or profits or voting rights in the partnership, or who otherwise exercise control over the management of the partnership.

Trust

In relation to a trust, means each of the following:

- the settlor(s);
- the trustee(s);
- the beneficiary(ies)
- the protector(s);
- any individual who has control over the trust.

Unincorporated Entity (e.g. Association, Society, Club/Charity)

Any individual who benefits from or who exercises control over at least 25% or more of the property of the Unincorporated Entity.

Other Legal Entities within the Ownership Structure of your Business

Where there are other legal entities within the ownership structure of your Business, and they own or control 25% or more of the shares or voting rights, capital or profit, (as applicable), or otherwise exercises control in your Business, the details for the Controlling Persons (Beneficial Owners) of that legal entity must be provided to the Bank, and so on until the details of all Controlling Persons (Beneficial Owners) within the ownership structure of your Business are established.

Important Note: Controlling Persons section need only be completed by an entity that is a (1) Passive NFFE under FATCA (See Section A) and (2) Passive NFE under CRS (See Section B) or Investment Entity under CRS (See Section B, Q2(b))

Certification of Controlling Persons

If the account holder has more than four controlling persons, print additional copies of these pages and submit them with this application form.

Name:

Address:

Date of Birth / /

Country of Birth

Is the Controlling Person a US Citizen? Yes ☐ No ☐

If the controlling person is a US citizen, please include the US as one of the countries below and the controlling persons US Tax Identification Number (TIN) which is typically their social security number. **All persons born in the US are US citizens unless born to a foreign diplomat.** If the controlling person was born to foreign diplomats or has relinquished their US citizenship please attach the appropriate evidence.

In what country(ies) is the Controlling Person tax resident?

Where the controlling person is tax resident in any country other than the UK, we require the corresponding TIN for each country unless the controlling person is tax resident in a country that does not provide a TIN.

Country of Tax Residence

Tax Identification Number

Country of Tax Residence

Tax Identification Number

Country of Tax Residence

Tax Identification Number

Name:

Address:

Date of Birth / /

Country of Birth

Is the Controlling Person a US Citizen? Yes ☐ No ☐

If the controlling person is a US citizen, please include the US as one of the countries below and the controlling persons US Tax Identification Number (TIN) which is typically their social security number. **All persons born in the US are US citizens unless born to a foreign diplomat.** If the controlling person was born to foreign diplomats or has relinquished their US citizenship please attach the appropriate evidence.

In what country(ies) is the Controlling Person tax resident?

Where the controlling person is tax resident in any country other than the UK, we require the corresponding TIN for each country unless the controlling person is tax resident in a country that does not provide a TIN.

[illegible]

Important Note: Controlling Persons section need only be completed by an entity that is a (1) Passive NFFE under FATCA (See Section A) and (2) Passive NFE under CRS (See Section B) or Investment Entity under CRS (See Section B, Q2(b))

Certification of Controlling Persons (cont'd)

Name:

Address:

Date of Birth

Day

Month

Year

Country of Birth

Is the Controlling Person a US Citizen? Yes No

If the controlling person is a US citizen, please include the US as one of the countries below and the controlling persons US Tax Identification Number (TIN) which is typically their social security number. **All persons born in the US are US citizens unless born to a foreign diplomat.** If the controlling person was born to foreign diplomats or has relinquished their US citizenship please attach the appropriate evidence.

In what country(ies) is the Controlling Person tax resident?

Where the controlling person is tax resident in any country other than the UK, we require the corresponding TIN for each country unless the controlling person is tax resident in a country that does not provide a TIN.

Country of Tax Residence

Tax Identification Number

Country of Tax Residence

Tax Identification Number

Country of Tax Residence

Tax Identification Number

Name:

Address:

Date of Birth

Day

Month

Year

Country of Birth

Is the Controlling Person a US Citizen? Yes No

If the controlling person is a US citizen, please include the US as one of the countries below and the controlling persons US Tax Identification Number (TIN) which is typically their social security number. **All persons born in the US are US citizens unless born to a foreign diplomat.** If the controlling person was born to foreign diplomats or has relinquished their US citizenship please attach the appropriate evidence.

In what country(ies) is the Controlling Person tax resident?

Where the controlling person is tax resident in any country other than the UK, we require the corresponding TIN for each country unless the controlling person is tax resident in a country that does not provide a TIN.

Country of Tax Residence

Tax Identification Number

Country of Tax Residence

Tax Identification Number

Country of Tax Residence

Tax Identification Number

By signing below, I/we certify authorisation to provide the information in this form and that such information is correct. I/we undertake to provide a copy of the Tax Reporting – Customer Information Notice to all persons whose information is provided prior to providing their information to AIB.

I/we acknowledge that the information contained in this form and information regarding the account holder, and where relevant the account holder’s controlling persons may be reported to tax authorities of another country or countries in which the account holder and/or where relevant the account holder’s controlling persons may be tax resident.

I/we, on behalf of the account holder, undertake to advise AIB promptly and provide an updated Tax Certification Form within 30 days where any change in circumstance occurs which affects the tax residency status of the account, or causes any of the information contained in this form to be incorrect including any changes to the controlling persons information.

A person with authority to sign a Tax Certification Form generally includes an officer or director of a corporation, a partner of a partnership, a trustee of a trust, any equivalent of the former titles, and any other person that has been provided written authorisation by the account holder to sign documentation on such person’s behalf.

Print full name

Additional signatory - Print full name

I confirm that the information provided above is correct.

I confirm that the information provided above is correct.

Date Day Month Year
 / /

Date Day Month Year
 / /

Data Protection Notice

AIB Group (UK) plc

Effective 1 April 2021

We respect your trust in us to use, store and share your information. In this notice, we explain how we collect personal information about you, how we use it and how you can interact with us about it.

We try to keep this notice as simple as possible but if you are unfamiliar with our terms, or want more detail on any of the information here, please see our website's Frequently Asked Questions section or our contact details at aibni.co.uk/data-protection or www.aibgb.co.uk/Data-protection. You can also ask for more details at your local branch.

1. Who we are

In this notice, 'we', 'us' and 'our' refers to AIB Group (UK) p.l.c. which includes AIB (NI), Allied Irish Bank (GB) and Allied Irish Bank (GB) Savings Direct, and AIB Group which refers to Allied Irish Banks, p.l.c., its subsidiaries, affiliates and their respective parent and subsidiary companies. For more information about our group of companies, please visit www.aibgroup.com.

We share your information within AIB Group to help us provide our services, comply with regulatory and legal requirements, and improve our products.

2. Data Protection Officer

Our Data Protection Officer oversees how we collect, use, share and protect your information to ensure your rights are fulfilled. You can contact our Data Protection Officer at UKDPO@aib.ie or by writing to them at: Data Protection Officer, AIB Group (UK) p.l.c., 92 Ann Street, Belfast, BT1 3HH.

3. How we collect information about you

We collect personal information from you, for example when you open an account; make a deposit; apply for products and services; use your credit or debit card; complete transactions; or look for advice. We also collect information through our website, apps, social media, discussion forums, market research and CCTV footage. We will sometimes record phone conversations and we will always let you know when we do this.

We may collect information to identify you through voice, facial or fingerprint (biometric data) recognition technology. We always ask for your consent to do this.

Our websites use 'cookie' technology. A cookie is a little piece of text that our server places on your device when you visit any of our websites or apps. They help us make the sites work better for you.

When you apply to us for products and services, and during the time you use these, we carry out information searches and verify your identity. We do this by sending and receiving information about you to and from third parties including credit reference agencies and fraud prevention agencies. We and these agencies may keep records of our searches whether or not the product or service goes ahead.

4. How we keep your information safe

We protect your information with security measures under the laws that apply and we meet international standards. We keep our computers, files and buildings secure.

When you contact us to ask about your information, we may ask you to identify yourself. This is to help protect your information.

5. How long we keep your information

To meet our legal and regulatory obligations, we hold your information while you are a customer and for a period of time after that. We do not hold it for longer than necessary.

6. Meeting our legal and regulatory obligations

To use your information lawfully, we rely on one or more of the following legal bases:

- performance of a contract;
- legal obligation;
- protecting the vital interests of you or others;
- public interest;
- our legitimate interests; and
- your consent.

To meet our regulatory and legal obligations, we collect some of your personal information, verify it, keep it up to date through regular checks, and delete it once we no longer have to keep it. We may also gather information about you from third parties to help us meet our obligations. If you do not provide the information we need, or help us keep it up to date, we may not be able to provide you with our products and services.

7. Consent

Sometimes we need your consent to use your personal information. With direct marketing for example, we need your consent to make you aware of products and services which may be of interest to you. We may do this by phone, post, email, text or through other digital media.

You can decide how much direct marketing you want to accept when you apply for new products and services. If we ever contact you to get your feedback on ways to improve our products and services, you have the choice to opt out.

When we use sensitive personal information about you, such as medical or biometric data, we ask for your consent. Before you give your consent, we tell you what information we collect and what we use it for. You can remove your consent at any time by contacting us.

8. How we use your information

We use information about you to:

- provide relevant products and services;
- identify ways we can improve our products and services;
- maintain and monitor your products and services;
- protect both our interests;
- meet our legal and regulatory obligations; and
- decide and recommend how our products and services might be suitable for you.

To provide our products and services under the terms and conditions we agree between us, we need to collect and use personal information about you. If you do not provide this personal information, we may not be able to provide you with our products and services.

We analyse the information that we collect on you through your use of our products and services and on our social media, apps and websites. This helps us understand your financial behaviour, how we interact with you and our position in a market place. Examples of how we use this information includes helping protect you and others from financial crime, offering you products and services and personalising your experience.

We may report trends we see to third parties. These trend reports may include information about activity on devices, for example mobile phones, ATMs and self-service kiosks, or card spend in particular regions or industries. When we prepare these reports, we group customers' information and remove any names. We do not share information in these reports that can identify you as a customer, such as your name, or account details.

We sometimes use technology to help us make decisions automatically. For example, when you apply for a loan online. Before we make a decision, we automatically score the information you give us, any information we already hold about you, and any information we may get from other sources.

9. Your information and third parties

Sometimes we share your information with third parties.

For example to:

- provide products, services and information;
- analyse information;
- research your experiences dealing with us;
- collect debts;
- sell your debts;
- sell whole or part of our business;
- prevent financial crime;
- help trace, investigate and recover funds on your behalf;
- trace information; and
- protect both our interests.

In order to process your application we will supply your personal information to credit reference agencies (CRAs) and they will give us information about you, such as about your financial history. We do this to assess credit worthiness and product suitability, check your identity, manage your account, trace and recover debts and prevent criminal activity.

We will also continue to exchange information about you with CRAs on an ongoing basis, including about your settled accounts and any debts not fully repaid on time. CRAs will share your information with other organisations. Your data will also be linked to the data of your spouse, any joint applicants or other financial associates.

The personal information we have collected from you will be shared with fraud prevention agencies who will use it to prevent fraud and money-laundering and to verify your identity. If fraud is detected, you could be refused certain services, finance or employment.

Further details of the CRA's and fraud prevention agencies, and how they process your information can be found at our websites.

We expect these third parties to have the same levels of information protection that we have.

We also have to share information with third parties to meet any applicable law, regulation or lawful request. When we believe we have been given false or misleading information, or we suspect criminal activity we must record this and tell law enforcement agencies, which may be either in or outside the UK.

10. International transfers of data

We may transfer your personal information outside of the United Kingdom (UK) and the European Economic Area (EEA) to help us provide your products and services. We expect the same standard of data protection is applied outside of the UK and EEA to these transfers and the use of the information, to ensure your rights are protected.

11. Your personal information rights

You will find information about your rights, when they apply and our responsibility to you on our website's Frequently Asked Questions section.

You can exercise your rights by calling into a branch, using our social media channels, phoning or writing to us. Further information and our contact details are available on our websites at aibni.co.uk/data-protection or www.aibgb.co.uk/Data-protection

We can help you with:

Accessing your personal information: You can ask us for a copy of the personal information we hold. You can ask us about how we collect, share and use your personal information.

Updating and correcting your personal details.

Removing consent: You can change your mind wherever you give us your consent, such as for direct marketing, or using your sensitive information, such as medical or biometric data.

Restricting and objecting: You may have the right to restrict or object to us using your personal information or using automated decision making.

Deleting your information (your right to be forgotten). You may ask us to delete your personal information.

Moving your information (your right to Portability). Where possible we can share a digital copy of your information directly with you or another organisation.

When you contact us to ask about your information, we may ask you to identify yourself. This is to help protect your information.

We generally do not charge you when you contact us to ask about your information.

12. Making a complaint

If you have a complaint about the use of your personal information, please let a member of staff in your branch (or service outlet) know, giving them the opportunity to put things right as quickly as possible. If you wish to make a complaint you may do so in person, by telephone, in writing and by email. Please be assured that all complaints received will be fully investigated. You can register a complaint through our contact centre, our branches, our Website, by phone, by email or in person at your branch. We ask that you supply as much information as possible to help our staff resolve your complaint quickly.

You can also contact the Information Commissioner's Office at www.ico.org.uk

13. Updates to this notice

We will make changes to this notice from time to time, particularly when we change how we use your information, and change our technology and products.

You can always find an up-to-date version of this notice on our website at aibni.co.uk/data-protection or www.aibgb.co.uk/Data-protection. You will also find a copy on display at your local branch, or you can ask us for a copy.

